



IT services at Royal Thimphu College (RTC)

Outline of the Presentation

- Introduction to IT services
- About US
- IT services available at RTC
 - Internet and Wi-Fi
 - RTC Gmail – email
 - MyRTC (my.rtc.bt)
 - rtcCloud – file storage/sharing
 - VLE
 - Computer Labs

Introduction to IT services

- ***Mission: Promote and support the RTC's effective use of IT.***
- ***Vision: Harness the full benefits of ICT.***

- RTC Information Technology (IT) Department → all the IT Services at Royal Thimphu College.
- Hardware & Software
 - Workstations and printers
 - Servers
 - Network and Wi-Fi
 - Computer labs
 - IT Help Desk
 - Applications

About US

- Staff of the IT department are:
 - Namgay Tshering – IT Manager
 - Sonam Wangmo – IT Officer/DB Administrator
 - Choining Jamtsho Thapa – Asst. IT Officer
 - Chimi Lham – Asst. IT Officer
 - Rohan Subedi – Asst. IT Officer
 - Sherub Rangdrel - Asst. IT Officer
 - DB Ghising – IT Assistant
 - Sonam Chopel - Trainee

IT services available at RTC

1: Internet & Wi-Fi

- Domestic Bandwidth - 1 GBPS (DrukREN)
- International Bandwidth - 110 MBPS (BT).
- Fiber cable and ethernet cables connecting the entire campus.
- College has more than 300 APs installed at various locations.
- All APs do not require a password for connectivity.

IT services available at RTC

2: RTC Email

- All faculty, staff and students are given a RTC mail address.

Example: 100616She@rtc.bt (enrollment no. with 1st 3 letters of 1st name)

- Link to access RTC mail (accessible anywhere):

mail.rtc.bt

- Frequently used Google apps/drive available at docs.rtc.bt
 - Docs, Sheets, Forms, drive storage, etc.
- Note: **Change your password at <https://my.rtc.bt> (through the link “Change your password”**
- **You will use your email address (without the @rtc.bt) and the password for all other online services (vle, cloud, results etc.)**



IT services available at RTC

3: MyRTC (my.rtc.bt) - RTC Student & Staff Portal

- Sharing information online within the RTC community i.e., staff, faculty, student.
- Information on **my.rtc.bt** can be accessed within the campus and outside.
- **All the college events, updates and notices will be advertised on my.rtc.bt**
- Links to email and password change are available in here.

Visit this page regularly to stay up to date with the current affairs at RTC.



**Royal Thimphu
College**

Inspiring education in Bhutan...



[www.rtc.bt](#) | [Results](#) | [A&S](#) | [MLE](#) | [rtcCloud](#) | [Library](#) | [Class Schedules](#) | [LRC](#) | [Contact IT Support](#)

[Change your password](#) | [rtcCloud on Google Drive](#) | [rtcCloud on Microsoft OneDrive](#)

[Directory](#) | [Staff Attendance](#)

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Features available on my.rtc.bt

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● Links available:

- Events calendar and notices
- Directory
- Class Schedules
- Results
- Mail
- rtcCloud
- VLE
- Change your password
- Library
- RTCWeb
- LRC

Class schedule in **my.rtc.bt**

MyRTC

[Home](#)

[Student Services](#)

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Class Schedules

CLASSES LOGIN

RTC ▼

☐

Remember Me

LOG IN

[Forgot your username?](#)

[Forgot your password?](#)


Directory in my.rtc.bt


MyRTC [Home](#) [Student Services](#) [Academics](#) [Admin Departments](#) [Other Information](#) **[Directory](#)** [Class Schedules](#) [FAQ](#)

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RTC Directory

Please Choose Your Login to view the Directory

 [Staff Login](#)

 [Student Login](#)

[A](#) [A](#) [A](#)

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IT services available at RTC

Results Page (result.rtc.bt)

- Online results/performance and attendance tracking system.
- 2 logins – Student & Parent
 - Student login – with RTCEmail username (without '@rtc.bt') & password
 - Parent Login – with Student's ER, DoB and student's CID/Document No. or Parent/Guardian's phone no.

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Select Your Login:

Parents/Guardians: [Click here for additional information on RTC Academic Rules/Regulations.](#)

Please Login With Your RTC Username and Password.

Username:

Password:

IT services available at RTC

IT Help Desk (drop-in, hotline, facebook page, whatsapp, email)

- Any RTC Community member can avail IT Help Desk Services
- Drop-in service at the IT Office will be open to students only after 4:00pm in the evening.
- Only basic troubleshooting and repair are offered. Hardware repair is not available. Services are available as and when time permits.
- Can provide support on Wi-Fi connectivity issues, antivirus, and suggestions on hardware and software usage.

• 77457548, RTC IT Support, itadmin@rtc.bt

Please scan this QR Code to Chat
with the RTC IT Support Team.





RTC IT Support Team

WhatsApp business account



Scan this code to start a WhatsApp chat
with RTC IT Support Team.



 **RTC Information Technology Support**
@RTCITSupport · Campus Building

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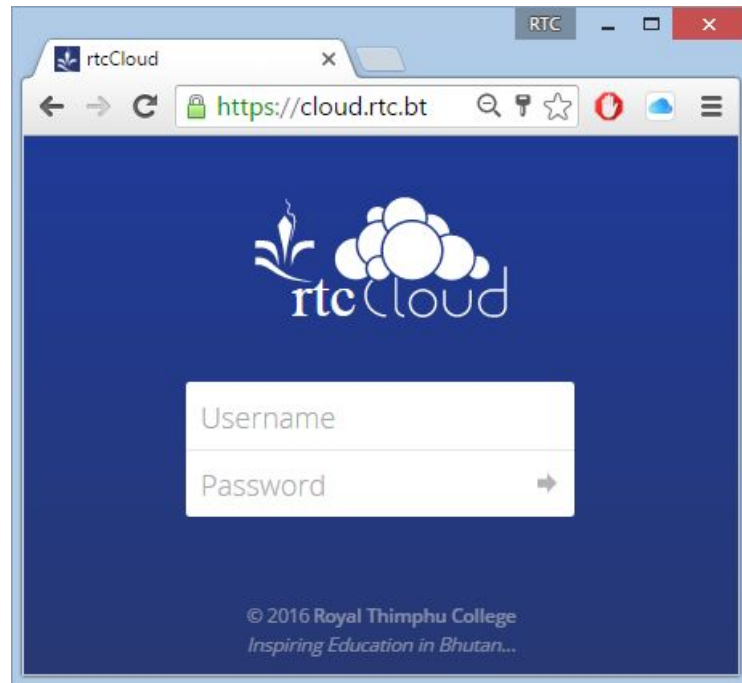
[Promote](#) [Search](#) [More](#)

 **Add Chat to your Website**
Drive sales and provide support by adding Messenger to your website.
[Get Started](#)

IT services available at RTC

4: File storage/sharing (cloud.rtc.bt)

- A “cloud” based information repository (hosted at RTC).
- Can access the resources in the cloud based on relevant privileges.
- Types of users:
 - *Faculty*
 - *Staff*
 - *Student*



IT services available at RTC

cloud.rtc.bt

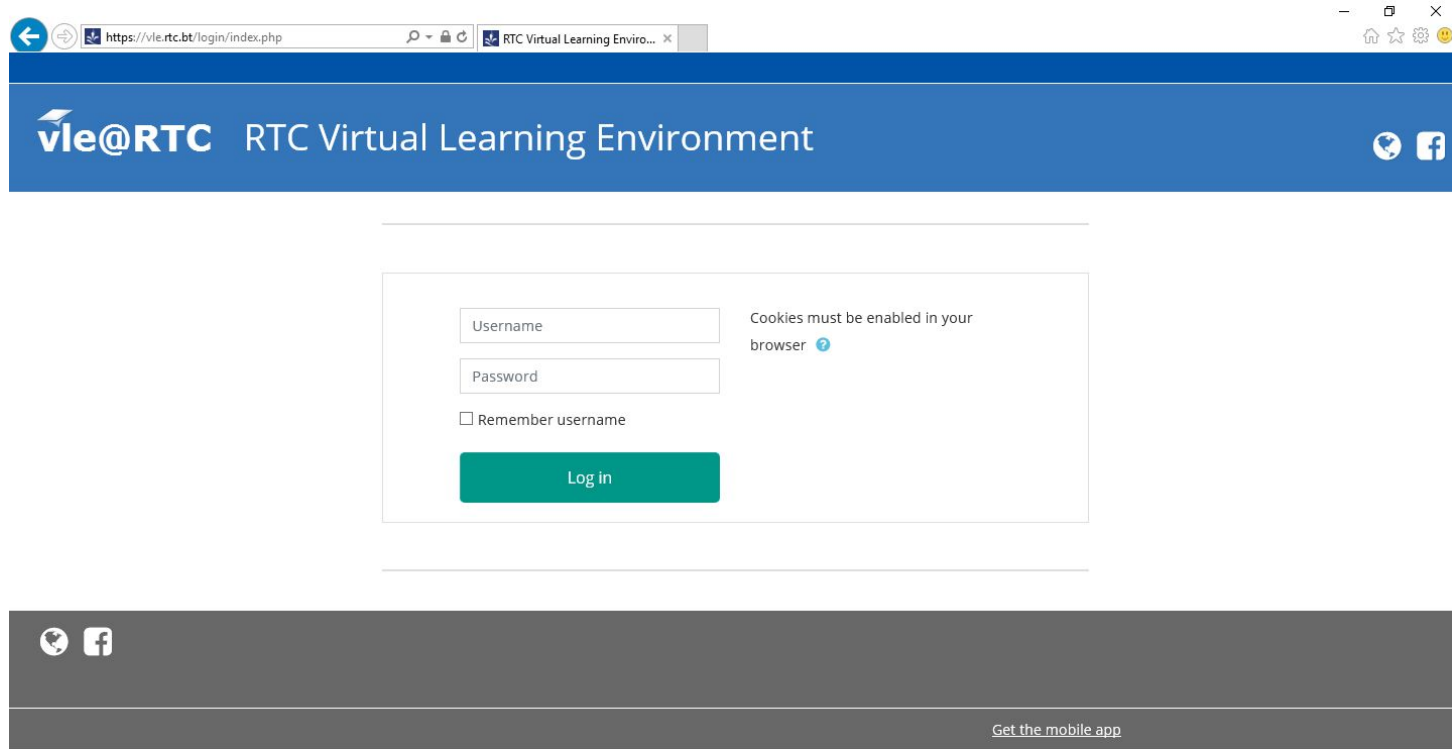
- Same username and password as your email but without “@rtc.bt”
- Do not save huge files on the cloud.
- IT department will monitor all the files that are uploaded on the cloud into the common spaces. Deletion of files from the common spaces can only be done by the IT dept. to prevent accidental deletion.
- E-Kuensel is also shared on the cloud under the Library section.

IT services available at RTC

5: Virtual Learning Environment (VLE)- (vle.rtc.bt)

- VLE@RTC is an online educational tool meant for the continuing education (CE) students and regular students.
- VLE aids in online communication between teachers and students.
- Students can access learning resources, assignment questions, forums, etc., posted by their teachers.
- In VLE@RTC, each user has his/her own individual worksite.
 - **VLE** is a place where user (participant) can keep personal documents, create new sites, maintain a schedule, store resources, and much more.
 - Recent information and updates from all of user classes will be displayed in user workspace.

VLE@RTC User Interface



The screenshot displays the VLE@RTC User Interface login page within a web browser. The browser's address bar shows the URL <https://vle.rtc.bt/login/index.php>. The page features a blue header with the VLE@RTC logo and the text "RTC Virtual Learning Environment". Below the header, there is a login form with fields for "Username" and "Password", a "Remember username" checkbox, and a "Log in" button. A message states "Cookies must be enabled in your browser" with a help icon. The footer includes social media icons and a link to "Get the mobile app".

Username

Password

☐ Remember username

Log in

Cookies must be enabled in your browser ?

Get the mobile app

IT services available at RTC

6: Computer Labs

4 Computer labs (Labs 1, 2, 3 & 4 mainly for classes).

- Student Lab Assistants monitor the functioning of the IT Labs during extended hours.
- Code of Conduct for using the labs is posted on the door of the labs.
- 2 PCs are installed outside and 9 PCs inside the library for quick, short-term internet & mail access.
- Do not save your files on Lab PCs.

Computer Lab Rules



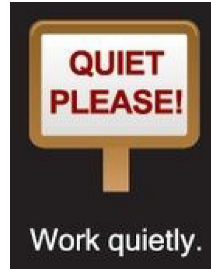
Save often



Manage your
own files



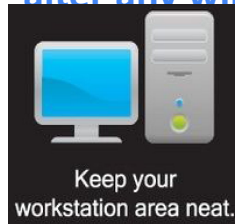
Do not change
any settings or
alter any wiring



Respect others



Use
headphones
for any
audio



Surf safely and avoid
any malicious activities



Computer gaming is not allowed
at any time, in order to promote
a safe, open, and productive
environment for academic use,
and to avoid unhealthy
practices



No online
streaming
videos
(e.g.
YouTube)

email add: 123456abc@rtc.bt, password: 123456abc

Reminder (e-learning orientation programme):

- Change your password asap.
- Go to the results page and check your mobile number.
- Copy of the slide available on [my.rtc.bt/Contact IT Support](http://my.rtc.bt/Contact%20IT%20Support)

Thank You !