

SG Election 2025

SL NO	Position	Candidacy open to:	Eligible voters:
1	President	All students	All students
2	Secretary	All Students	All Students
3	Treasurer	All Students	All Students
4	Events Coordinator	All students	All students
5	Service Coordinators	All Students	All Students
6	BA Representative	BA Students	BA Students
7	Business Representatives	Business Students	Business Students
8	STEM Representative	BSc and BSHS Students	BSc and BSHS Students
9	Dayscholar Representative	Day Scholar students	Day Scholar students

President: The President has overall responsibility for the successful functioning of the student leaders. The President will work with other members of the student government to ensure that RTC students are provided with an array of appealing events and activities designed to enrich their academic, social and personal development. In addition, the President will be responsible for working constructively with RTC administrators, faculty and staff to represent student opinion regarding the functioning of RTC and ways in which it can be improved. The President serves as chairperson of the student government Executive Committee. In both capacities, the President is responsible for making sure that all members' views have a chance to be presented and considered. The President shall serve as the official representative of the student government.

Secretary: The Secretary will document in both hard copy and electronic form decisions made by the Executive Committee and the student government, promptly submitting this record for review and approval by those groups and preserving such records and all prior records of student government decisions in a form useful to and available to the person succeeding him/her as SG Secretary. Included in this record will also be a listing of the members of the S.A. who attended each meeting as well as of those who were absent, and of all formal votes taken by the

The Secretary is responsible for notifying all members of the SG as well as the SG Advisor of meetings and making sure they are scheduled at times when SG members and the Advisor can attend. The Secretary will also assist the President as needed and be responsible for preparing the agenda for Executive Committee and SG meetings, and sending any announcements, letters etc. needed to ensure the efficient functioning of the SG and the notification of appropriate individuals regarding the decisions and activities of both the Executive Committee and the full student leaders. The Secretary will run SG

meetings when the President is temporarily absent.

Treasurer: The Treasurer has the responsibility of working with RTC staff to handle SG funds, including keeping track of expenditures, getting proper receipts for expenditures from those implementing SG events, making sure that the students responsible for various activities stay within proposed budgets, providing financial reports to the Executive Committee, SG and SG Advisor etc. The Treasurer shall also manage the Student Activities Fund proposal and settlement process in close cooperation with the two Events Coordinators or the activity coordinator. With the active assistance of the Events Coordinators, the Treasurer shall prepare needed announcements, collect proposals, call necessary meetings, and promptly notify applicants of SG decisions regarding the proposals, etc.

Events Coordinators (one male, one female): The Events Coordinators have the responsibility of working with the Student Services Department to develop a broad set of cultural, sports and other activities that will appeal to RTC students, encourage them to expand their horizons, and build school spirit. It is important that in planning these activities the events coordinators consider what will appeal to students broadly. Activities with less broad appeal can also be planned as long as the cost and resources devoted to them are reasonable and no one set of interests gets unreasonably disproportionate support. Responsibilities will include systematic efforts (such as student surveys) to find out the kinds of activities most appealing to students, making sure that all students know of the various activities planned, fostering an inclusive atmosphere regarding participation, and assisting the other members of the SG with activities they initiate. The Events Coordinators are also responsible for serving as liaisons with RTC Clubs as these clubs prepare proposals for funding through the Student Activities Fund. In addition, the Events Coordinators will jointly prepare a proposal for allocation of Student Activities Funds that they recommend to the Student Activities Fund Committee based on proposals received in response to a call for proposals. This proposal will categorize each proposal received into one allocation category (e.g. sports, culture, literary etc., see Article 4.4.1g).

Student Services Coordinators: The Student Services Coordinators (one male and one female) have responsibility for meeting regularly and working cooperatively with RTC management and relevant contractors to provide feedback about how RTC facilities and services are meeting students' needs and to explore feasible options for improving these services. It is important that in carrying out these duties the coordinator initiates and uses mechanisms to become well aware of broad student opinion. These individuals will also be ex officio members of the dining and canteen Committee.

Academic Program Representatives: One student each from the **Business programs** (BBA/ BCOM), one **STEM Representative** (Nursing, Environmental Management and BSHS), and the **B.A. Social Sciences/Humanities programs** have the responsibility of providing feedback to RTC management and faculty regarding students' common and unique academic experiences in those programs and the ways in which these experiences can be improved. Representatives shall seek out systematic ways of obtaining feedback from

students in their programs. In addition, representatives shall plan and execute events designed to enrich students' academic and intellectual experiences. The program representatives will serve as ex officio members of the College Academic Committee (a committee including administrators, faculty and students).

Day Scholar Representative: One individual has the responsibility of representing day scholars. In addition to bringing any issues of particular interest or concern to the day scholars to the attention of the RTC management, RTC faculty, and the SG, this individual will work with other members of the SG to promote activities that will enrich the experiences of the entire RTC student body.

